

OncoResponse

JOB TITLE: Head of Clinical Operations – Immuno-Oncology

SUMMARY: We are seeking a hands-on clinical operations professional to join our leadership team. Reporting to the Chief Medical Officer, this position is responsible for developing and heading up clinical operations for an early stage immuno-oncology company based in Seattle. The successful candidate will enjoy the autonomy, excitement and ability to contribute offered in an early stage, small company environment; be experienced in early and late phase clinical trials, be well-grounded in the regulatory environment, and have excellent management and team skills.

OncoResponse Inc., a Seattle-based privately held immuno-oncology company, has partnered with MD Anderson Cancer Center to deploy a unique and transformative approach to the discovery of cancer therapeutics. OncoResponse is leveraging the human immune system to identify fully human monoclonal antibodies and discover novel targets that will lead to the development of antibody-derived therapeutics for the treatment of cancer. Please visit <http://www.oncoresponseinc.com/>

Responsibilities include:

- Lead clinical operations for early stage immuno-oncology company.
- Collaborate in the design and direction of Phase I and later clinical trials, ensuring compliance with all applicable regulations.
- Responsible for vendor selection and management, investigator recruitment and selection, study start-up, enrollment, data collection, drug projections, and other aspects of clinical trial management.
- Develop project timelines and budgets to meet department and corporate goals for timely initiation and completion of clinical studies.
- Prepare and/or review study-related or essential study start-up documents as they relate to the assigned clinical trials.
- Oversee clinical project management and clinical monitoring.
- Prepare and/or review study-related documents as they relate to the assigned clinical trials.
- Identify study risks and develop and implement appropriate mitigation strategies.
- Coordinate and contribute to clinical study reports, protocol writing and other clinical documents.
- As company grows, build out clinical operations teams and assist in hiring clinical operations staff.
- Contribute as part of leadership team to ensure company success by providing input into budgetary priorities, hiring and resource allocation and clinical strategy.

Qualifications:

- BS in biology or related scientific or medical field required.
- Minimum of 15 years of experience in oncology clinical operations, with a minimum of 7 years in a management role.
- Well grounded in regulatory environment including compliance and strategy. Medical writing skills preferred.
- Experience evaluating and hiring CROs and other external development partners.
- Excellent interpersonal and collaboration skills – ability to attract and motivate staff and to work well across departments.

OncoResponse offers a team-oriented, stimulating work environment. Competitive compensation, benefits and stock options are offered. Please email your resume with cover letter to: careers@oncoresponseinc.com for consideration.

OncoResponse is an equal opportunity employer